

Tri City Water & Sanitary Authority

Regular Board Meeting

April 10, 2013

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, April 10, 2013.

The following board members were present: Chris DeWald, Lillian Elder, Carl White, Bruce Stimpson and Mark Garcia.

Employees Present:

Paul Wilborn, Terry Griffin, Cindy Barnett and Bill Thomas

The meeting was called to order by Chris at 6:30 pm.

Pledge of Allegiance

Minutes Approval

Lillian motioned to accept the March 13, 2013 minutes as presented. Bruce seconded the motion. All in favor.

Wastewater Treatment Plan

Sean Negherbon was unable to attend the meeting. No report.

Visitors/Engineering

Landon Rainwater

Correspondence

None

Manager Report

- **Lift Station #1 Update:** At this time no updated report has been received from Mark (SHN). Paul has left messages and voice mails for both Mark & Steve.
- **Back Achers Update:** Sean Moran is working diligently on the Back Achers project. He should have a completed study update on the Water Master Plan in June, 2013.
- **Financial Report:** Paul reported that the revenues and expenditures are similar to last year's. The sewer side is doing better due to the least debt services.
- **Loan Refinance:** Paul received paperwork regarding possible refinancing of loans. He reported that it appears to be a good deal and a possible better interest rate than USDA can offer at this

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time. Paul said he would call and speak to the representative for further information. Chris asked if the rates are fixed or variable. Paul will also verify all of that with the representative.

Paul stated that Bill and the crew are doing a great job on their projects. They are working very hard on getting things completed.

Operations

Bill reported that he and Brian have been working on the I & I reduction in the manholes. At this time they have repaired 19 manholes and that the south end of the district is close to being complete. Cody & Frank have been working on flushing the lines. Bill also reported that Cody & Frank did a great job on repairing a lateral. They have had to prime the pumps on Lift Station #8 more frequently due to the reduction on I & I. Chris asked if Bill has been keeping records as to the cost to the district for repair of the manholes and the man hours to do this work for DEQ if they request this. Chris also stated that it would be a very good idea to keep track of this to which Bill said he definitely would.

Landon reported that the water plant is doing great and has no further report.

Old Business

- **Phone Billing:** Paul reported that he has emailed the representative for Frontier numerous times with no response to those. I (Cindy) have called and left a voice mail requesting him to contact our office to which there has been no response to that either. Chris then suggested that Paul contact Charter Communications to see what they can do for us. Paul said he would contact their office to meet with a representative.

New Business

- **Cell Phone Reimbursement:** Chris approved that Paul should be reimbursed for the usage of his smart phone for company business for the amount of \$80.00 per month. Bruce motioned to reimburse Paul for \$80.00 per month. Carl seconded the motion. No discussion. All in favor.
- **Bank Signatures:** Carl made a motion to add Bruce Stimpson and remove Tonya Smith to the Umpqua Bank signature card. Mark seconded the motion. All in favor.

Items not on Agenda:

None

Review Monthly Bills for Payment

Lillian motioned to review and pay the bills. Mark seconded the motion. All in favor.

Meeting was adjourned at 6:53 pm

Attested to by: Cindy Barnett

