

Tri City Water and Sanitary Authority

Regular Board Meeting

October 9, 2013

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, September 11, 2013.

The following board members were present: Chris DeWald, Lillian Elder, Carl White, Bruce Stimpson and Mark Garcia.

Employees Present:

Paul Wilborn, Terry Griffin and Cindy Barnett

The meeting was called to order by Chris at 6:30 pm.

Pledge of Allegiance

Minutes Approval:

Lillian motioned to accept the September 11, 2013 minutes as presented. Bruce seconded the motion. All in favor.

Wastewater Treatment Plant:

Steve Ledbetter attended the meeting and went over his report. There have been some necessary repairs that were addressed. Steve mentioned that he had received the operator of the year award from the State of Oregon. The Board congratulated him on his accomplishment. All in all things are running ok at this time. Steve's written report will remain a permanent part of the minutes.

Engineering:

No report.

Correspondence:

No report

Manager Report

#1 Lift Station – Paul reported we are on a temporary hold with the USDA funding with the Government shutdown. Things are progressing slowly but we should still be able to stay on schedule as long as the Government shutdown resolves itself soon. Paul reported there are a couple of trees that presented a problem with the construction process so he contacted Jim from Limbwalker Tree Service to get an estimate of what it would cost to remove these trees. Jim had suggested that he contact the power company to see if they would be willing to trim down the trees away from the power lines and this would help with the expense of removing them. Carl made a motion to approve the tree removal and accept the bid from Limbwalker as presented. Bruce seconded the motion. All in favor.

Manager Report Cont.

Funding availability for projects – Paul reported that he had attended a seminar in Silverton on Monday, October 7th and it was very informative. USDA didn't attend due to the Government shutdown but DEQ was there. Paul felt it was a good seminar and he learned a lot.

Financial Report – Mark had several questions for Paul regarding the financial report which Paul answered in accurate detail. Paul reported the revenues were up and the expenditures were down. Everything is in pretty good shape.

Operations:

Bill Thomas and Landon Rainwater were not present but Paul reported that the remaining touch read registers will be in on October 11, 2013. After these are installed we will be 100% touch read. Paul reported that the guys have been putting in new meters in their spare time. They guys have also had the camera out and working on the I & I problem on Aker. Plant is doing well. Paul reported the pumps have been checked out and he waiting to hear back on the cost of repairs.

Old Business – Water Storage property

Chris reported he and Jodi spoke briefly and provided her with maps of the proposed project for her review. Chris will discuss things with her more when time allows. Brief discussion.

Manager's Yearly Evaluation – Chris apologized for not having it ready but promised to have something put together by Tuesday of next week. Terry is to call him if she hasn't heard from him by Tuesday.

New Business

Terry asked the Board about the Christmas party. It was agreed to keep it local and to have it again at Goodfella's on December 6th at 7:00 pm. Terry will take care of the details.

Items not on Agenda

No report

Review Monthly Bills for Payment

Lillian motioned to review and pay the bills. Carl seconded the motion. All in favor.

Meeting was adjourned at 7:32 pm

Attested to by: Terry Griffin