

## **Tri City Water & Sanitary Authority**

### **Regular Board Meeting**

**March 13, 2013**

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, March 13th 2013.

The following board members were present forming a quorum: Carl White, Bruce Stimpson, Mark Garcia and Lillian Elder. Chris DeWald was absent.

#### **Employees Present:**

Paul Wilborn, Terry Griffin, Cindy Barnett and Bill Thomas

The meeting was called to order by Mark at 6:30 pm.

#### **Pledge of Allegiance**

#### **Minutes Approval:**

Carl motioned to accept the February 13, 2013 minutes as presented. Lillian seconded the motion. All in favor.

#### **Wastewater Treatment Plant:**

Sean went over his report for the wastewater treatment plant. Sean introduced Andy Alby, new Public Works Director for the City of Myrtle Creek. A copy of his report will remain on file as a permanent record of these minutes.

#### **Visitors/Engineering:**

No report

#### **Manager Report:**

**#1 Lift Station Update** – Paul reported he has not heard much from the engineers regarding the lift station project. The last report of completion in July still stands.

**Back Achers Update** – Paul reported Sean (Midea Development) has put together some estimates for new water tanks. After a brief discussion the board suggested prices of five hundred thousand gallon tanks be obtained. Paul said he would let Sean know.

**Employment Acknowledgement** – Paul informed the board that Bill, Cody and Frank have passed all of their tests including driving test and now have their CDL's. Congratulations.

**Financial Report** – Paul informed the board that there was a financial report in their packets for their review. A brief discussion followed.

### **Operations:**

**Landon Rainwater** – No report

**Bill Thomas** – Bill reported he Brian have been working on I & I problems in the Bill's road area. It is going well and with each manhole they go into they are learning how to better approach the problems. Bill reported Cody and Frank have been working on water leaks. There are no other major issues.

### **Board Discussion:**

**Resolution 13-03** – Issuance of Sewer Revenue Bond – Paul went over the resolution. Bruce made a motion to accept the Issuance of Sewer Revenue Bond resolution as it reads. Lillian seconded the motion. The motion passed with 3 ayes, 0 nays, and 0 abstaining.

**Resolution 13-04** – Declaring Certain Property Surplus - Paul explained to the board we have three generators that are no longer of use to the Authority. The running condition is not known and they are just sitting outside in the elements. We also have a 2000 Chevy service truck that has been replaced with a new service truck. This is also no longer of use to the Authority. This resolution is necessary per our surplus property policy. The original title for the 2000 Chevy and the Ford Ranger pick-up have been lost and replacement titles are being ordered from DMV. Carl motioned to accept resolution 13-04 - Declaring Certain Property Surplus, as read. Lillian seconded the motion. The motion passed with 3 ayes, 0 nays, and 0 abstaining.

### **Old Business:**

**Tree Removal** – Paul informed the board that thirteen trees along the RV Park fence line have been removed. There are still a few trees with heavy overhang over the fence that could not be removed because the RV's could not be moved.

**Drug Take Back** – Paul reported after making a call to the Douglas County Sheriff's Office that it would not be feasible to have a drug collection site within the office.

**Phone Billing** – Paul reported he and Cindy met with Daniel from Frontier. Daniel took the information and was suppose to meet again yesterday afternoon but had to reschedule at the last minute. No update yet.

**New Business :**

Deadline for Board member application for election is 3/21/13 – Paul briefly went over the information he had regarding the deadline.

**Items not on the Agenda:**

No report

**Review Monthly Bills for Payment:**

Lillian motioned to review and pay the bills. Carl seconded the motion. All in favor.

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Paul Wilborn, Board secretary

Dated March 13, 2013

**Adjournment:**

Meeting was adjourned at 7:20 p.m.

Attested to by: Terry Griffin