

Tri City Water and Sanitary Authority

Regular Board Meeting

February 12, 2014

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, February 12, 2014.

The following board members were present: Chris DeWald, Lillian Elder, Bruce Stimpson, Carl White and Mark Garcia.

Employees Present:

Paul Wilborn, Cindy Barnett and Bill Thomas & Terry Griffin

The meeting was called to order by Chris at 6:30pm.

Pledge of Allegiance

Minutes Approval:

Bruce motioned to accept the January 8, 2014 minutes as presented. Carl seconded the motion. All in favor.

Wastewater Treatment Plant:

Steve attended the meeting reporting all is well with the testing for the plant and all reports have been sent off. Steve reported the security cameras have been increased by four and will be placed in areas where they are most needed. A copy of Steve's written report will remain a permanent part of the minutes.

Managers' Report:

#1 Pump Station Update: Paul reported the pumps should be in the middle of next week. Schneider will be here Monday the 17th to prepare for installation of the pumps. Start-up is scheduled for February 25th or 26th. Inspection from DEQ is set for March 5th.

Paul informed the board there was a change order for review. Change order #5 was for the additional handling of raw sewage. The extra expense was caused by an unforeseen problem when Schneider went to tie into the main line. An additional truck was necessary to handle the problem and even then there was spillage that had to be reported to DEQ. Mark Denning from SHN determined the cause of the problem and it was soon resolved. Change order #5 is in the amount of \$3,688.00, \$1,488.00 for the new wet well cover and \$2,200.00 for the additional septic truck and additional loads to resolve the problem. The \$2,200.00 is half the cost incurred, Schneider is picking up the other half.

Carl made a motion to support change order #5 in the amount of \$3,688.00. Mark seconded the motion. All in favor.

Revenue Bond Refunding: Paul went over the information in the handout provided to the board. A decision needed to be made whether or not to apply the Debt Service Reserve Fund toward the balance being refunded or to use the Funds toward other improvements. After a brief discussion Chris asked Paul to have *R.W. Baird* run the two scenarios and report back. Paul voiced his concerns with timing issues on interest rates. Brief discussion.

Revenue Bond Refunding Cont.:

Mark made a motion to put the negotiations and refinance in Paul's capable hands, and report back to the board with the results. Carl seconded the motion. All in favor. Paul will email the board regarding the results and provide documentation for their review.

Audit Report:

Paul briefly went over the audit with the board. Brief discussion.

Storage Way Easements:

Paul went over the proposed new easement map for Storage Way with the board. Brief discussion.

Operations:

Bill reported everything is going well. No other report.

Board Discussion:**Rate Review: Policy and Procedure Review:**

Brief discussion. Carl made a motion to retain the existing water and sewer rates, subject to any unforeseen problems. Mark seconded the motion. All in favor. Bruce made a motion to accept Resolution 14-01 - Confirming Current Water & Sanitary Rates. Carl seconded the motion. All in favor.

Policy Review:

Paul explained there had been one change to policy and procedures and that was adding the employee donation of sick leave clause phrased to match the Union Handbook. Mark made a motion to accept Resolution 14-02 – Personnel Policies. Bruce seconded the motion. All in favor.

Letter to public regarding potential water restrictions:

Brief discussion. It was decided not to send out any notification at this time. If warranted, one could be sent at a later date.

Union Negotiations:

Paul informed the board that Union negotiations would need to begin soon as the current contract ends at the end of June 2014. Paul will respond to the letter sent by the Union on Chris' behalf. It was decided that Paul and Chris or Carl will participate in the negotiations.

New Business:

No Report

Items not on Agenda:

No Report

Review Monthly Bills for Payment:

Lillian motioned to review and pay the bills. Bruce seconded the motion. All in favor
Meeting was adjourned at 8:08 pm

Attested to by: Terry Griffin