

Tri City Water & Sanitary Authority

Regular Board Meeting

May 9, 2012

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, May 9, 2012

The following board members were present: Lillian Elder, Chris DeWald, Tonya Smith, Mark Garcia and Carl White.

Employees Present

Bill Thomas, Terry Griffin and Vicki Howren.

The meeting was called to order by Chris at 6:30 p.m.

Pledge of Allegiance

Oath of Office

Carl White was sworn into office by Chris DeWald.

Minutes Approval

Lillian motioned to accept both the April 11, 2012 minutes as presented and the April 23, 2012 as presented. Tonya seconded the motion. All in favor.

Visitors:

None

Wastewater Treatment Plant

Sean reported on the status of the pond project. Sean said everything was pretty torn up right now but moving along ok. Sean also said the insurance company stated that a check was in the mail for one-hundred-thirty-one thousand dollars and some change. For some reason the insurance company had made the check out to the contractor instead of City of Myrtle Creek. He wasn't quite sure why they had written it that way and they will have to make sure they are not overpaid as they have already been paid eighty-five thousand dollars by Tri City Water & Sanitary Authority and The City of Myrtle Creek through The City of Myrtle Creek. Sean assured the board he will keep an eye on the situation. Sean reported that the project should be completed by the end of the month.

Engineering

Update on Pump Station #3 – Mark from SHN reported that everything was going well with the project. Mark presented change order number three to the board regarding the hoist. The increase for a total of five-thousand-nineteen dollars and sixty cents covers the electric hoist, addition to pressure regulator to generator and transmitter for pig. There was also a letter from Schneider for a thirty-seven day time extension. The extension request is due to the late deliver date of the filters and electrical controls. They could possibly be done and out of there sooner. This makes the new date of completion June 1, 2012.

Engineering Cont.

Mark Garcia made a motion to accept change order number three in its entirety. Tonya seconded the motion. All in favor.

Correspondence

None reported.

Manager Report:

Financial Report - Vicki stated there was a financial report provided in their packets and briefly went over the report.

Oregon Water Conservation Grant – Vicki reported we received the grant in the amount of sixteen-thousand-five-hundred dollars. This will assist in paying for the pre-design for the Back Achers water storage tank project. Vicki also stated we will be working with Sean Moran, PE on the project.

Proposed Budget – Vicki stated she had the budget ready for them and that she would give them each a copy before they left to review and bring back with them to the budget committee meeting on May 16, 2012 with any notes and or questions they might have.

Operations

Sean reported they would be getting started on the prep work for the tracer study in the near future. Not much else to report, things are going well.

Bill reported he had the crew out with the camera truck in the Mason Street area and have located a few bad spots that need attention but they need to wait for the ground water to recede. Bill also reported that the crew is almost done with operating the valves.

Board Discussion

Tonya asked Vicki how many applications have been received for the Manager position and Vicki stated six to eight. Vicki stated the final filing date was not until the fifteenth and that the ad was running again.

Old Business

Chris stated with Carl White coming onto the board and Paul Wilborn resigning, Paul Wilborn is to be removed from bank signature and Carl White is to be added to bank signature.

New Business

Chris stated he would like to have a best yard in Tri City contest this summer. The prize would be the winner not having to pay for their water for a month. They would still have to pay their sewer bill of sixty dollars. Nothing determined as to when this is to start or end or how to notify customers. Tabled until next meeting.

Items not on Agenda

No report

Review Monthly Expenditures for Payment

Tonya motioned to review and pay the bills. Carl seconded the motion. All in favor.

Meeting was adjourned at 7:36 p.m.

Attested to by: Terry Griffin