

## **Tri City Water & Sanitary Authority**

### **Regular Board Meeting**

**February 13, 2013**

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, February 13, 2013

The following board members were present: Chris DeWald, Carl White, Mark Garcia and Lillian Elder.

#### **Employees Present:**

Paul Wilborn, Terry Griffin, Cindy Barnett and Bill Thomas

The meeting was called to order by Chris at 6:30 pm.

#### **Pledge of Allegiance**

#### **Minutes Approval**

Lillian motioned to accept the January 9, 2013 minutes as presented. Carl seconded the motion. All in favor.

#### **Wastewater Treatment Plant**

Paul stated there is a report regarding the wastewater treatment plant in their packets for their review.

#### **Visitors/Engineering:**

Tom Davidson, CPA – Annual Audit Report – Tom gave an abbreviated overview of the annual audit that had been prepared by his firm. After the overview he answered questions from the board.

Bruce Stimpson. TC Fire Department – Bruce addressed the board with a request to possibly use our bulk mail permit to do a bulk mailing for flyers they will be sending out to alert the public to a new bond measure coming up for vote in May 2013. The flyer is to help get the word out regarding the new bond measure for the Tri City Fire Department. Bruce explained it is a twenty-five year bond levy at sixty-four cents per thousand dollars and the community center will not be included at this time. Carl made a motion to allow The Tri City Fire Department to use our bulk mailing permit as long as it is legal. Lillian seconded the motion. Chris was in favor of this request but unable to vote as there is a conflict of interest as he is a Tri City Fire Department Board member also. All in favor.

## **Correspondence**

2013 Project Notice – Brief discussion.

### **Manager Report:**

**#1 Lift Station Update** – Paul reported he spoke with Mark and was informed the engineering contract with SHN will be extended through July 31, 2013. Mark believes the number one lift station project will be completed by that date.

**Back Achers Update** – Paul reported Sean is working on grant information for this project. Everything seems to be moving along fine.

**Employment Acknowledgement** – Paul informed the board that Bill, Cody and Frank have their CDL permits and are working towards getting their CDL's soon. Paul reported that Brian had passed his filter endorsement test. Paul expressed his appreciation of the office staff, Cindy and Terry for their hard work and support.

**Financial Report** – Paul informed the board there was a financial report in their packets for their review. Brief discussion.

## **Operations**

**Landon Rainwater** – No report

**Bill Thomas** – Bill reported he and the crew had been down at the high school working on the wet well pumps. After a few days of working on them the wet well was pumped out by A-1 Septic. Bill climbed down and pulled out numerous large foreign objects that had been thrown into the wet well. Bill stated they will remove the lid and weld a handle onto the top opening so it can be locked, hopefully to avoid this from happening in the future.

Bill reported that there have been plant improvements going on with the electrical. Things are really looking up. Brief discussion regarding I & I reduction projects to take place in the near future.

## **Board Discussion**

**Board Member Appointment** – Lillian made a motion to appoint Bruce Stimpson for the vacated seat of Tonya Smith, position #5. All in favor.

## **Old Business**

**Tree Removal** – Paul informed the board the trees will be removed along the fence line bordering the Tri City RV Park. Limb Walker Tree Service will be providing the service. The RV Park stated they will not be able to move the RV's in any of the sites located along the fence. This will make the task a little more difficult for the Limb Walker's and they will not be able to remove three of the trees because of liability issues. They will be here to start the removal process Feb 26<sup>th</sup>, finishing on or before March 1<sup>st</sup>. The board requested that Paul call our insurance company and find out what our liabilities might be.

**New Business –**

Chris mentioned when he went to a caucus at the SDAO conference he attended, the subject of a drug take back program was mentioned. He thought it might be a good idea for Tri City Water & Sanitary Authority to look into starting one. Chris asked Paul to look into the program and find out what it would entail and take to get it up and going.

**Items not on the Agenda**

Paul asked about his evaluation. Chris asked Terry to please print off a copy and bring it in for signatures.

**Review Monthly Bills for Payment**

Lillian motioned to review and pay the bills. Carl seconded the motion. All in favor.

**Adjournment:**

Meeting was adjourned at 8:20 p.m.

Attested to by: Terry Griffin