

Tri City Water & Sanitary Authority

Regular Board Meeting

November 14, 2012

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, November 14, 2012.

The following board members were present: Chris DeWald, Carl White & Lillian Elder. Mark Garcia and Tonya Smith were absent.

Employees Present:

Paul Wilborn, Terry Griffin and Cindy Barnett

The meeting was called to order by Chris at 6:30 pm.

Pledge of Allegiance

Minutes Approval

Carl motioned to accept the October 10, 2012 minutes as presented. Lillian seconded the motion. All in favor.

Visitors

None

Wastewater Treatment Plant

Paul advised that the report was in the board packets for their review. Carl had concerns that no one from Myrtle Creek attends the meetings any longer in the event that they had questions. Paul stated that Sean Negherbon had stated at one time that it was not cost effective to have a Myrtle Creek employee attend to read the reports, but Paul stated that he would call and inquire.

Engineering

No report. Paul reported though that Sean Moran has been in contact with him regarding water storage. The growth for the Back Achers area is slower than was previously expected.

Carl asked if there was a problem at Lift Station #3 as he saw a Schneider truck. Paul reported that one of the valves was leaking on the floor and they were repairing that issue.

At this time no updated report has been received from Mark (SHN) on Lift Station #1.

Manager Report

Financial Report – Financial report is in the binders for the board review. There will be a reimbursement from Douglas County for the debt service payments on Lift Station #7 located at the Industrial Park. Both pumps at Lift Station #7 were in desperate need of repair. One has been repaired while the other is still in the progress. They have been there since 2000.

Paul reported that the Audit should be complete soon.

Lift Station # 1 – This is still being worked on by DEQ.

Tracer Study – Paul reported that a tracer study was done last week. It was determined that two more studies will be done at different times. There will be no additional cost for Tri City Water. It was also reported that the Baffles are approximately two years old now and they don't seem to be improving contact time.

Camera – The crew has been using the camera equipment to get familiar with the operation. It was asked if the camera would be used for a residential issue. This will be considered to determine the charge for the service provided whether it is hourly or for the day. Chris added that we would need some sort of contract and liability clause.

Operations

Landon had already submitted his reports in the above discussions.

Old Business

Camera Extended Warranty – Chris reported that he had inquired about the extended warranty for the camera equipment but the company didn't cover commercial or industrial warranties and that is what this would fall under. We are limited to a 1 party warranty only. The cost for additional extended warranty through the purchasing company would be between \$4,000 & \$5,000 per month and it would only cover manufacturer's defects. Paul did further say that we received extra wheels and a tiger tail (a cover to protect the cable going into the manhole) free of charge.

Board Discussion

No further discussion

New Business

Land acquisition for Back Achers Tank – Sean Moran had suggested to Paul when he was here the possibility of purchasing additional property for the tank. Shawn & Jodi Westbrooks own the adjacent property. Chris asked if we have an easement at this time for access to the tank. For access the crew needs to go through a customer's carport to get to the tank. Landon proposed a suggestion to move the

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tank to a different location after purchasing additional property. The current location only has .55 acre (1/2 acre) which is not large enough to remove and construct a new tank.

Items not on the Agenda

None

Review Monthly Bills for Payment

Carl motioned to review and pay the bills. Lillian seconded the motion. All in favor.

Meeting was adjourned at 7:15 pm

Attested to by: Cindy Barnett