

Tri City Water & Sanitary Authority

Regular Board Meeting

February 8, 2012

The Board of Directors of Tri City Water & Sanitary Authority met on Wednesday, February 8, 2012

The following board members were present: Paul Wilborn, Lillian Elder, Chris DeWald, Tonya Smith and Mark Garcia.

Employees Present:

Bill Thomas, Terry Griffin, Vicki Howren and Cindy Barnett, Frank Rios and Brian Kelly.

The meeting was called to order by Paul at 6:30 p.m.

Pledge of Allegiance

Minutes Approval:

Chris motioned to accept the January 11, 2012 minutes as presented. Lillian seconded the motion. All in favor.

Visitors:

Jon Flegel – IBEW

Wastewater Treatment Plant:

Sean Negherbon reported the pond liner project should get started this week. Sean is pleased with the company and thinks the project should go pretty smooth. Sean reported they had lost their trainee to Canyonville and were working on getting another one. Sean reported on the Bio-solids stating they had their first sale but would see little profit from it due to the expense of preparation. There are still some things to iron out.

Engineering:

Update on Pump Station #3 – Mark from SHN stated he has ten change orders he needed the Boards approval on totaling \$31,314.73.

1. Sluice Gate Shaft Offset: This had to do with the placement of the center line that was assumed incorrectly by surveyor. Everything had to be moved back and there were changes in the wet well. Cost \$2,328.41
2. Relocate Gas Line: Unable to anticipate until this time in the project. Cost \$6,611.16
3. Additional CDF Required by Douglas County Road Dept.: Full depth slurry; Right of way; Cost \$4,270.07
4. Time delays: Pushing the completion date back five and a half weeks making the new completion of the project at the end of May 2012.
5. Pump upgrade: Rejected

Engineering Cont:

6. Electrical Service: Unanticipated cost with permanent verses temporary wiring for construction purposes. Cost \$5,096.63
7. Additional Forming: Additional charges for extra form material and labor to form east side of wet well plus 5% mark up. Cost \$3,892.83
8. Add landing and gate on west retaining wall: Additional cost to form and install added concrete landing. Cost \$772.40
9. Additional grading and fill on west side of building: Additional charges for more backhoe time for regarding west side, labor and additional fill. Cost \$3,466.22
10. Coring and rerouting discharge pipes: Additional cost for coring through 30" of floor and stem wall.

There is a copy of each detailed change order attached to the permanent copy of the minutes on file for review. Mark stated he had gone over the change orders with the funding agency and said that they were ok with moving forward with the change orders with the Board of Directors approval. The Board discussed the change orders.

Mark made a motion to accept the change orders as presented and read. Chris and Lillian were opposed. Mark and Tonya were in favor. Paul had the tie breaking vote and voted in favor. No further discussion. Motion passed.

Mark went on to talk about the possible upgrade of #1 lift station with the excess funds as originally talked about stating he needed to approach the funding agency about this sooner than later.

Correspondence:

Miscellaneous – No Discussion

Manager Report:

Financial Report - Vicki stated there was a financial report provided in their packets and briefly went over the report.

Budget Calendar - Vicki requested the board to review and approve the budget calendar she included in their packets. Chris motioned to accept the Budget Calendar as presented. Lillian seconded the motion. All in favor.

Vicki asked the board if the non represented staff could have the second personal day off that was given to the Union represented staff. The board was in agreement that this was ok

Operations:

Bill reported that the guys are still out working on meters and when they are done about a third of the District will have touch reads. Business as usual.

Board Discussion:

No Report

Old Business:

Knoll Ridge - After a little discussion it was decided that the Board would, as recommended by our attorney "tentatively" approve the contract as presented so that the County could do their part and things could move forward. Mark made a motion to tentatively approve the contract as presented. Chris tentatively seconded the motion. All in favor.

New Business:

No report

Executive Session: Manager's performance evaluation [ORS 192.660(i)(c)] – Paul adjourned the regular session at 7:25pm to go into the executive session.

Regular session was called back to order at 7:45 pm.

Items not on Agenda:

No report

Review Monthly Expenditures for Payment:

Chris motioned to review and pay the bills. Tonya seconded the motion. All in favor.

Meeting was adjourned at 7:50 p.m.

Attested to by:

Terry Griffin